Thank you for your interest in applying to Momentum Pre-apprenticeship Trades Training Program.

We are ready to help you during this process. If you have questions, please contact us:

Skills Training Facilitator: Selina Renfrow  
403.204.2686  
selinar@momentum.org

Skills Training Assistant: Kelsey Cassels  
403.204.2651  
kelseyc@momentum.org

www.momentum.org
In this package you will find useful information that will help you decide if the Momentum Trades Training Program is right for you.

Program Eligibility

- Born outside of Canada or are an Indigenous person (First Nation, Inuit or Metis)
- A “can do” attitude
- Meet Momentum’s math and English requirements
- Good physical and mental health
- Stable living environment
- Clear employment goals
- Understanding of the construction workplace
- Eligible for Alberta Government funding
- Ready, willing, and able to commit to the entire program
- Ready for employment

Before you register for our training program, please ask yourself:

Do you want to work in the construction or manufacturing industries?
Do you want to build your skills to become a professional in your trade?
Are you able to commit to full-time training?
Are you looking for a good job?

If you answered ‘Yes’ to these questions, then this program may be a good fit for you!
Program Duration

The Trades Training Program is a **25-week program** that includes three main parts:

**Academic Upgrading** (13 weeks): In English communication, Math and Science. We also include life skills and employability sessions. The goal of this part of the program is to support you for the Alberta Apprenticeship Entrance Exam and become ready for employment.

**Technical Training at SAIT** (6 weeks): SAIT is a recognized trades’ training school. At SAIT you will learn **technical skills** required to enter the trade.

**Work Experience** (5 weeks): Momentum offers participants a Work Experience with a local company. The goal is to provide practical training and prepare you to work in the industry.

**Note:** Employment is not guaranteed after our program. However, our Employment Team will work together with you and support you in finding job and building your career.

Program Funding Information

Eligible Trades Training program applicants at Momentum are funded by the Province of Alberta and the Federal Government.

If eligible for the program, the Alberta Government will pay tuition costs. A living allowance may be available to some participants through Alberta Learner Income Support. Participants currently receiving Employment Insurance (EI) will continue to receive EI while they are in the program. The living allowance is determined by the Government of Alberta. If you have any questions about your eligibility for a living allowance, please talk to the Skills Training Facilitator.
Application Steps

1. **Apply**
   - Fill out the inquiry form online: momentum.org/trades-training
   - You will receive an automated email response with eligibility requirements and a link to fill out the application form online.
   - Review information package.

2. **Attend an Information Session**
   - Once the application is received, a staff member will call you in 2 business days.
   - Staff will review your application with you over the phone.
   - Once staff have confirmed eligibility for the program, they will invite you to attend an online information session on Zoom.

3. **Assessment**
   - Applicants who attend an information session will be sent instructions to do research into your career path.
   - Applicants will submit research and their resume via email. Once reviewed, staff will invite selected applicants to complete an online math and English assessment.
   - Applicants who successfully complete the exam will be asked to submit a household budget.

4. **Interview**
   - Once all forms and assessments have been completed and submitted, selected applicants will be scheduled a one hour interview with the Skills Training Facilitator.

5. **Final Selection**
   - Staff will review all applicants who have complete each step of the application process and select candidates who are ready, willing and able to commit to the training program. Selected candidates will be required to fill out government forms for funding approval.
Please remember:

- There is a limited number of seats available for each program and a high number of applicants each year. Applicants must complete each step of the intake process to be considered for participation in the program.

- Applicants suitability for the program will be assessed on their Readiness, Willingness, and Ability to commit to the 6-month training program. If applicants are not ready, willing, and able to commit to training, they will be referred to other supports or programs.

- You must fill out all forms completely and honestly to ensure there are no delays in processing your application.

Upcoming Programs

Below is a list of the programs we are offering this year. Applications are now being accepted. Please register early to secure a place in the program.

| Program Name: Automotive & Heavy-Duty Technician | Program Start Date: October 13, 2020 |

The application is only available online by filling out an inquiry form. Applicants who are unable to fill out an application form online should contact the Skills Training Facilitator for assistance 403-204-2686. In-person applications are currently not available.